

Cambridge Public Library
Board of Library Trustees
Minutes

A regular meeting of the Board of Library Trustees was held on Monday, December 8, 2008 at the Main Library. The following members of the Board of Library Trustees were present:

- Janet Axelrod
- William Barry
- Andre Mayer
- Patricia Payne
- James Roosevelt
- Nancy Woods

Also present:

- Susan Flannery, Director of Libraries
- Bertha Chandler, Assistant Director
- Marilyn Gagalis, Administrative Assistant

Minutes from the November, 2008 meeting were reviewed and approved.

Correspondence was acknowledged.

Ms. Flannery informed the Board that she had not received any Patriot Act requests since the November meeting.

The Board discussed fundraising plans and strategies. Ms. Flannery provided a revised draft of the Operating Principles for this campaign to all Board members. She requested that the trustees review this edited version and provide any feedback by the next meeting. Ms. Flannery also announced that the Trustees Campaign had already received donations from two board members. The credit card option is available on the Cambridge Community Foundation's website. Ms. Flannery informed the board that she was currently interviewing graphic designers from the State Contract to expedite the production of the case statement. The board members on the fundraising committee reported about their meeting with Kathleen Gilroy who is planning a kickoff event for the library's endowment to be held in January 2009. It will be a luncheon at Rendezvous and is designed to get people thinking about how they can connect and commit to the library. Other events will be planned based upon the success of this format.

Ms. Flannery reported on her meeting with the City Manager and City Department Heads. The City Manager asked all Department Heads to work together and think about ways to save city dollars while still providing the same level of service. Ms. Flannery asked board members to think about what philosophy the library should follow if a budget should become necessary. The board discussed various strategies for cost cutting to give Ms Flannery some guidance as she works with staff to meet the manager's guidelines.

There being no further business to come before the Board, the meeting was adjourned at 9:30 p.m.

Andre Mayer, Secretary